

# BORDER CARDS: NEXUS

## ORDER FORM

### INSTRUCTIONS

Read all instructions and follow carefully

**1.** Please complete one (1) NEXUS application form per person. Complete the address and employment fields for the last five (5) years in full, leaving NO gaps (including when unemployed or as a student). If you require additional space, please use the 'Required Supplementary Information' forms provided.

**2.** Make clear copies of your valid citizenship and identity documents (i.e. passport, birth / citizenship certificate, PR card, work / study permit, driver's license, etc.)

**3.** Complete this order form in full, ensuring you have included all requirements on the 'Nexus Package Checklist'.

**4.** Send your entire completed package using one of the following methods:

**FAX** the entire application package to **1-866-239-9667** **OR**  
**SCAN AND EMAIL** your entire application package to [info@nexuscardapplication.com](mailto:info@nexuscardapplication.com) with the subject line: (Name of Applicant) NEXUS Application **OR**

**MAIL** your entire application package to our head office at:

**PO BOX 31037, COLLEGE SQUARE, TORONTO, ON M6G 4A7**

### NEXUS PACKAGE CHECKLIST

Include the following documents in your NEXUS package

- NEXUS APPLICATION FORM** completed and signed  
- all forms must be included, even if blank
- BORDER CARDS ORDER FORM (this page)**  
- applications submitted without this form will not be processed
- COPY OF VALID CITIZENSHIP DOCUMENT**  
-i.e. passport, citizenship certificate, birth certificate, etc.
- COPY OF VALID ADMISSIBILITY DOCUMENT**  
-i.e. passport, PR card, work/study permit, etc.
- COPY OF VALID DRIVERS LICENSE**  
-if applicable
- COPY OF FRONT AND BACK OF EXPIRING NEXUS CARD**  
- renewals only

**APPLICATIONS SUBMITTED WITHOUT THIS ORDER FORM WILL NOT BE PROCESSED**

### BORDER CARDS BASIC SERVICE

**USD \$220**

USD \$170 Service fees

USD \$50 government fees

The government fee is non-refundable

50% off service fees for additional family members

**AVERAGE PROCESSING TIME\* 4-8 WEEKS**

\* Timeline refers to initial review by the government. Additional delays are possible if the government does additional background checks.

### EXPEDITED INTERVIEW APPOINTMENT

**USD \$100** additional service fee

Get your interview scheduled between 1 to 21 calendar days from conditional approval of your application

\*Obtaining an appointment under regular processing (non expedited) can take up to 5 months for some locations

### ADDITIONAL INFORMATION

\* Initial review of your application entails background checks in both Canada and the US

\* Once you have been conditionally approved, we will contact you to schedule an interview; you must schedule this interview within 30 days of approval

\* Once you attend your interview and have been approved, your card will be mailed to you at the address you provide

\* Sending incomplete applications will delay processing

### Where did you find us?

Google

Bing

Yahoo

YouTube

Referral

Returning Client

Other

### CREDIT CARD INFORMATION

By signing below I agree to be charged the applicable service fees to the credit card I have provided.

We accept Visa, Mastercard, Amex, and bank drafts (call for this method) as acceptable methods of payment

Cardholder Name

Expiry Date

Card Number

CVW Code

Billing Address



What is the CVW code? (The last 3 digits on the back of the card above the signature **or** 4 digits for American Express on the front above the card number)

Cardholder Signature

### DISCLAIMER

**By signing below applicant agrees to all of the following conditions**

- \* I assert that I have read and agreed to the terms and conditions as listed on <http://nexuscardapplication.com/terms/>
- \* Border Cards is not responsible for applications lost in the mail or improperly submitted by email or fax
- \* Border Cards is not responsible for applications that are denied
- \* Border Cards is not responsible for delays caused by incomplete applications
- \* Basic service fees are non-refundable once applications are submitted to the government
- \* Expedited service fees are refunded only if we can't offer you interview date within 21 calendar days from conditional approval of your application
- \* The government fee is non-refundable, if it has already been paid to the government.
- \* I assert that I understand I am using Border Cards to apply for my NEXUS card
- \* I agree to being charged the total fees according to the service I have selected to the credit card provided.
- \* If I opt for expedited service, by signing this form I authorize you to charge me the expedited fee.
- \* I understand that cancellation of this service after my order is received by Border Cards will bear a minimum cancellation fee of \$42.50.

Applicant's Name:

Sign here:

# NEXUS Application

## Reason for application:

First time applicant    Reapplication (Denied/Revoked)    Renewal - Please provide your PASS ID:

Surname/last name:

Date of Birth (yyyy/mm/dd):

Given/first name:

City of birth:

Middle name:

Country of birth:

Nickname:

State/province of birth:

Full name at birth:

Gender:  Male  
 Female

Have you used any other names before? (Marriages, legal name changes, etc.):  Yes  No

Other First Names:

Eye color:

Other Last Names:

Height:

Home phone:

E-mail address:

Mobile phone:

Work phone:

Are you a US citizen?  Yes  No

Are you a permanent resident of the US?  Yes  No

Are you a citizen of Canada  Yes  No

If you are neither US or Canadian citizen, please specify your citizenship:

## Preferred interview location

*Interviews take place at the following locations only:*

Additional notes:

### CANADA

#### Alberta

Calgary

Edmonton

#### Manitoba

Winnipeg

#### Ontario

Buffalo-Ft. Erie

Toronto airport

Ottawa

Lansdowne

#### Quebec

Montreal

#### Nova Scotia

Enfield

#### New Brunswick

Belleville/  
Houlton

### British Columbia

Vancouver airport

Vancouver downtown

### UNITED STATES

#### North Dakota

Pembina

#### Montana

Sweetgrass

#### Minnesota

International  
Falls

Warroad

#### Michigan

Detroit

Port Huron

Sault Ste. Marie

#### New York

Champlain

Niagara Falls

#### Maine

Calais

#### Vermont

Derby Line

Blaine

# DOCUMENT CHECKLIST

**I have the following documents and I will provide PHOTOCOPIES:**

<input type="checkbox"/> Passport	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Document number	Country of Issuance	Name as it appears on the document	Expiry date (yyyy/mm/dd)
<input type="checkbox"/> Passport (2)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Document number	Country of Issuance	Name as it appears on the document	Expiry date (yyyy/mm/dd)
<input type="checkbox"/> Citizenship document	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Document number	Country of Issuance	Name as it appears on the document	Date Issued (yyyy/mm/dd)
Type of document:	<input type="text"/>			
<input type="checkbox"/> Birth Certificate	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Document number	Country of Issuance	State/Province of Issuance	Name as it appears on the document

## Permanent resident status (for applicants who are not citizens of Canada or the US)

<input type="checkbox"/> Permanent resident card	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Document number	Country of Issuance	Name as it appears on the document	Expiry date (yyyy/mm/dd)

## If applicable, please provide your visa or work permit details

<input type="checkbox"/> Visa	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Work permit	Document number	Type	Country of Issuance	Name as it appears on the document	Expiry date (yyyy/mm/dd)
<input type="checkbox"/> Visa	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Work permit	Document number	Type	Country of Issuance	Name as it appears on the document	Expiry date (yyyy/mm/dd)

## Do you currently hold a valid Driver's License? Yes No (\*If YES, please provide a photocopy)

Driver's license number:	<input type="text"/>	Expiry date (yyyy/mm/dd):	<input type="text"/>
Name as it appears on the document:	<input type="text"/>	Country of issuance:	<input type="text"/>
	<input type="text"/>	Province/State:	<input type="text"/>

Is this an enhanced driver's license (EDL)?  Yes  No

(An enhanced driver's license is a driver's license that has been enhanced to denote both identity and citizenship. An EDL will include a flag icon identifying the license-holder's citizenship)

Is this a commercial driver's license?  Yes  No

Is there a HAZMAT (hazardous material) endorsement on the CDL?  Yes  No

## ADDRESS INFO

Please provide the last **5 YEARS** of your residential history leaving no gaps

### Current residential address:

From (YYYY/MM)

To present

Street number

Street name

Apt. number

Province/State

City

P.O. Box Number

Postal/Zip code

Country

Is your **mailing** address same as your Residential address?  Yes  No

If **not**, please provide your current mailing address below:

From (YYYY/MM)

To present

Street number

Street name

Apt. number

Province/State

City

P.O. Box Number

Postal/Zip code

Country

Previous address (if applicable):

From (YYYY/MM)

To (YYYY/MM)

Address:

Previous address (if applicable):

From (YYYY/MM)

To (YYYY/MM)

Address:

Previous address (if applicable):

From (YYYY/MM)

To (YYYY/MM)

Address:

Previous address (if applicable):

From (YYYY/MM)

To (YYYY/MM)

Address:

Previous address (if applicable):

From (YYYY/MM)

To (YYYY/MM)

Address:

Previous address (if applicable):

From (YYYY/MM)

To (YYYY/MM)

Address:

Previous address (if applicable):

From (YYYY/MM)

To (YYYY/MM)

Address:

## EMPLOYMENT INFO

Please provide the last **5 YEARS** of your employment history leaving no gaps. Please specify the periods you were unemployed or a student.

### Current employment:

From (YYYY/MM)

To present

Self-Employed

Employed

Unemployed

Retired

Student

What is your occupation?

Who is your employer?

Street number

Street name

Suite/Unit

City

Province/State

Postal/Zip code

Country

Employer's Phone

### Previous employment (if applicable)

Self-Employed

Employed

Unemployed

Retired

Student

From (YYYY/MM)

To (YYYY/MM)

What is/was your occupation?

Employer's telephone

Who is/was your employer?

Employer's address:

### Previous employment (if applicable)

Self-Employed

Employed

Unemployed

Retired

Student

From (YYYY/MM)

To (YYYY/MM)

What is/was your occupation?

Employer's telephone

Who is/was your employer?

Employer's address:

### Previous employment (if applicable)

Self-Employed

Employed

Unemployed

Retired

Student

From (YYYY/MM)

To (YYYY/MM)

What is/was your occupation?

Employer's telephone

Who is/was your employer?

Employer's address:

**Previous employment (if applicable)**

Self-Employed    Employed    Unemployed    Retired    Student

From (YYYY/MM)  To (YYYY/MM)

What is/was your occupation?  Employer's telephone

Who is/was your employer?

Employer's address:

**Previous employment (if applicable)**

Self-Employed    Employed    Unemployed    Retired    Student

From (YYYY/MM)  To (YYYY/MM)

What is/was your occupation?  Employer's telephone

Who is/was your employer?

Employer's address:

**Previous employment (if applicable)**

Self-Employed    Employed    Unemployed    Retired    Student

From (YYYY/MM)  To (YYYY/MM)

What is/was your occupation?  Employer's telephone

Who is/was your employer?

Employer's address:

**Previous employment (if applicable)**

Self-Employed    Employed    Unemployed    Retired    Student

From (YYYY/MM)  To (YYYY/MM)

What is/was your occupation?  Employer's telephone

Who is/was your employer?

Employer's address:

**Previous employment (if applicable)**

Self-Employed    Employed    Unemployed    Retired    Student

From (YYYY/MM)  To (YYYY/MM)

What is/was your occupation?  Employer's telephone

Who is/was your employer?

Employer's address:

